นิคมอุตสาหกรรมดับบลิวเอชเอ อีสเทิร์นซีบอร์ด 1
911/88 หมู่ 5 ต.เขาคันทรง
อ.ศรีราชา จ.ชลบุรี 20110
โทร.(033)044-458
แฟ็กซ์.(033)044-446

บริษัท ทีที เทคโน-ปาร์ค จำกัด
TT TECHNO-PARK CO., LTD.

WHA Eastern Seaboard Industrial Estate 1
911/88 Moo 5 T.Khao khan song
A. Sriracha, Chonburi 20110 Thailand
TEL. (033)044-458
FAX. (033)044-446

PRIVACY NOTICE FOR RECRUITMENT

TT Techno-Park Co., Ltd. (hereinafter referred to as "Company") is a trading company with business services in accounting, tax, engineering, and architecture, including management business and other services related. The Company respects the privacy rights of data subject (hereinafter referred to as "You") that the Company collects, uses, or discloses to inform you know about the data processing, guideline for the collection, use and disclosure of personal data as a data controller.

Therefore, the Company would like to inform you of the details about the collection, use or disclosure of your personal information as follows:

1. The purpose of collection, use or disclosing of personal data

For use or disclosure of personal information, including personal information obtained without consent under legal exceptions with the following purposes for process.

1.1 To ensure that applicants have all the qualifications specified in the job description
1.2 To coordinate with the applicants.
1.3 To conduct the interview, select applicants according to your request.
1.4 To evaluate the qualifications, knowledge, abilities, and suitability according to your job position.
1.5 To send to your department for an interview, selection, and determination
1.6 For a health check or background check for employment
1.7 For making an employment contract and preparing documents related to employment.
1.8 For orientation and training before going to work in the department.
1.9 For other purposes related recruitment process.

2. Legal Grounds for Lawful Processing

The company will process your personal data based on lawful basis as follows:

2.1 Contract.
2.2 Legitimate Interests.
2.3 Legal Obligation
2.4 Consent by Data Subject. In case, if you must give your personal data because it's necessary to provide it. If it's on consent by Data Subject ground, it cannot be processed based on your purpose or your request.
2.5 Other Legal Grounds

3. Types of Collected Personal Data

3.1 Personal data of applicants for identify personal data, contact information and legal citation.
3.2 Family information: first name, last name of parents, address, a mobile number, first name, last name of spouse/child, occupation, workplace, a contact address, telephone number for emergency contact and beneficiary, other benefits that may be given to families and to comply with the law.
3.3 Educational data: to know background and achievement
3.4 Working information: to know the line of work, learning period and achievements in job duties.
3.5 Training and seminars information: to know more about knowledge, interests, and specialized skill
3.6 Reference Data: to identify and confirm knowledge, skills, and experience. In case of another person who was referred in the job application, it is the duty and responsibility of the applicant to request the consent from the reference person for their personal data.
3.7 Sensitive Data: disease - congenital disease to assess the ability and risk based on job duties.
3.8 Other information necessary related to recruitment process

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4. Retention to Collect Personal Data

The company will collect your Personal Data for 6 months. If you are not employed by the Company, the Company will erase or destroy your Personal Data both paper, and electronic documents.

5. Disclosure of Personal Data to Third Parties

The company shall non- disclose or not transfer your personal data to third parties unless we have obtained your consent, or such a law is permitted without your consent.

The Company may transfer your personal data to group companies to employ you in the position that meets your needs, knowledge, or ability.

6. Legal rights of Data Subject

The data subject has the following rights:

6.1 To receive the notice of personal data processing
6.2 To access, obtain copy, send or transfer of Personal Data to another data controllers
6.3 To object to the collection of persona data without consent
6.4 To suspend the use of Personal data
6.5 To erasure or destroy the data that is no longer needed
6.6 To keep personal date up to date
6.7 To revoke the consent base on consent by data subject
6.8 To lodge a complaint

7. Contact of the Data Controller or Data Protection Officer

In case of necessary or further questions, you can contact the company as a data controller as follows:

(1) Data Controller

Company: TT Techno-Park Co., Ltd.
Address: WHA Eastern Seaboard Industrial Estate 1 911/88 Moo 5, Khao Khan Song Subdistrict, Sriracha District Chonburi 20110
Telephone number: 033-044461 Email: sarawuth@tttp.co.th

(2) Data Protection Officer - DPO

Telephone number: 033-04446 Email: sarawuth@tttp.co.th